

Brewery Creek Community Garden BOD Meeting Minutes

Date: Monday Oct 26, 2015, Main Space 350 East
2nd Ave @ 7pm

Attendees:	Cheryl, Kate, Christine, Jaymie		
Regrets:	Max, Rick, John, Sarah		
AGENDA ITEMS	Presented by:	Comments:	Action items:
1. FINANCES	Christine	<ul style="list-style-type: none"> • Unsure of current state of finances and most BOD members with cheque signing authority have since left BOD. • 2 members needed to take over from John and Rob to sign cheques. Sarah still able to sign? • Account thought to be opened under umbrella of Urban Diggers: connect with Sarah and/or Gavin Ross 	<p>Action: Christine to follow-up with John and Rob to transfer signing authority for BCCG funds</p> <p>Action: Christine volunteered to take over finances, Cheryl 2nd signature.</p>
2. BOD MEETING DATES	All	<ul style="list-style-type: none"> • Meetings once/month. Kate can book Main Space room Monday evenings • Weekday evenings better for most members: Cheryl - weekdays other than Tues, evenings preferred Jaymie - Mon, Tues evenings Kate - Mon evenings, mornings good Christine - Tues, Thurs Max - ? not Mon evenings • Are other garden members interested in joining the BOD? 	<p>Action: place call for volunteers to join during next meeting</p>

		<ul style="list-style-type: none"> • Host Educational sessions during the second half of monthly BOD meetings; rotating themes, BOD members to take turns organizing • More social activities to involve and engage members 	
3. BOD MINUTES	Kate	<ul style="list-style-type: none"> • Need a central repository for minutes • Minutes made available to all garden members, after approval and editing by BOD members 	<p>Action: Kate to check with Rob to receive copy of previous minutes.</p> <p>Action: Jaymie to email approved minutes to members next week.</p>
4. WORK PARTIES	All	<ul style="list-style-type: none"> • How often should work parties occur and should they occur with regular frequency? (eg. last Saturday every month) • How to manage work parties? Should there be themes every party (e.g. clean the shed, composting) 	Action: Ask for member feedback at next BOD meeting
5. FUTURE PROJECTS	All	<p>PERGOLA AND W/C ACCESSIBLE RAISED BEDS</p> <ul style="list-style-type: none"> • both part of the initial design of the garden, not yet built. Wheelchair accessible bed location may have to be changed from original plan. Consider 	

		placing at cabbage beds?	
6. INCREASING MEMBER ATTENDANCE	All	<ul style="list-style-type: none"> • Members unequally helping in the garden. • Prior to new members being given a plot should they have to attend a work party? 	Action: invite all garden members to second half of BOD meeting in Nov. Communicate via email with absent garden members not maintaining plots. ? Max
7. GARDEN USERS MANUAL		<ul style="list-style-type: none"> • Need to review, especially requirements for volunteering 	Action: agenda item at future BOD meeting
8. ART EXCHANGE		<ul style="list-style-type: none"> • Ask gardeners to contribute pieces to the exchange. 	If use continues to be low follow-up with Cheryl, Rob and/or Sarah to determine the plan for art exchange. Convert to a library? Remove to a different location?
9. COMPOST	Cheryl	<ul style="list-style-type: none"> • Inconsistent Green Bin city pick-up so far, not happening every week and dates vary. • Composting black bins (x3): since being moved away from entrance and near water, they are being used appropriately. • Posters made by Cheryl very helpful for reminder on how to 	Action: Cheryl to follow up with city to determine pick-up date

		properly use compost bins.	
10. WATER	All	<ul style="list-style-type: none"> When will it be turned off for the winter. 	Action: Jaymie confirmed water now turned off for winter
11. PORT-A-POTTIES	All	<ul style="list-style-type: none"> 2 installed in the summer in Guelph Park. Getting lots of use and working well to keep majority of the human waste outside the garden. 	
12. REMINDERS	All	<ul style="list-style-type: none"> Action: Send email to garden members reminding them to please take the jerusalem artichokes found in a bin in the shed. Action: Reminder to clean out your garden beds for winter and cover with organics (cover crop or leaves). 	Cheryl to email
13. NEXT MEETING AND WORK PARTY	All	NEXT WORK PARTY- NOV 8 NEXT BOD MEETING - NOV 23 (7PM for BOD members, 7:30 all garden members welcome)	